

DISPENSER CLEANING AND SANITIZING

Daily Cleaning

1. Turn handle on rear of dispenser to shut off the water supply.
2. Open the faucet to relieve pressure in the system.
3. Since the bag connector(s) have an internal shut off built in, it will be necessary to cut off mating end of a Bag In a Box. Keep this mating end for future cleanings of the system.
4. Connect dispenser's bag connector to the cut off mating piece the same as you would connect to a Bag In a Box. You should now have an open system thru the tube to the dispenser.
5. Turn on water supply to the dispenser.
6. Place bag connector into a 1/2 gallon container of dish soap and warm to hot water (130° F/54° C).
7. Place a large container under dispenser faucet.
8. Open faucet until the soap/water mixture in the container is empty.
9. After the soap mixture has been flushed through the system, fill the container with warm to hot tap water only (no soap) and repeat steps 6 thru 8 until all soap has been flushed from the system.
10. Remove the mating end of connector and attach dispenser's connector to a Bag In a Box and dispense several cups to prime the concentrate line or until consistency of the product is correct.
11. Wash the entire outside surface of dispenser with a clean, damp cloth.

Note: When the system is not in use for extended periods of time (nights, weekends, etc.), leave the water supply off.

LIFT THE DISPENSER USING THE HANDLES ONLY. DO NOT LIFT THE DISPENSER FROM THE BOTTOM.

DISPENSER CLEANING AND SANITIZING

Weekly Cleaning

1. Turn handle on rear of dispenser to shut off the water supply.
2. Open the faucet to relieve pressure in the system.
3. Twist the faucet shank nut in a clockwise direction and remove faucet from the reservoir.
4. Disassemble and clean the faucet.
 - a. The faucet cleaning and sanitizing procedure requires a three compartment sink.
 - b. Thoroughly wash all faucet parts in a mild detergent and water solution in the first sink.
 - c. Rinse the parts in hot water in the second sink.
 - d. Sanitize the parts by soaking for one minute in 75° F (24° C) warm chlorine solution (at least 50 ppm) in the third sink. **DO NOT** use full strength bleach.
 - e. Reassemble the faucet and attach it to the dispenser.
5. Since the bag connector(s) have an internal shut off built in, it will be necessary to cut off mating end of a Bag In a Box. Keep this mating end for future cleanings of the system.
6. Connect dispenser's bag connector to the cut off mating piece the same as you would connect to a Bag In a Box. You should now have an open system thru the tube to the dispenser.
7. Turn on water supply to the dispenser.
8. Place bag connector into a 1/2 gallon container of 100 ppm of chlorine and 100° F (38° C) water.
9. Place a large container under dispenser faucet.
10. Open faucet until the chlorine mixture in the container is empty. Use a solution with water of no more than 100 ppm of Chlorine. **DO NOT USE FULL STRENGTH BLEACH**
11. Allow dispenser to sit overnight before flushing sanitizer out of the system.
12. Flush system by filling a container with warm to hot tap water only (no chlorine) and repeat steps 8, 9 & 10 until all chlorine has been flushed from the system.
13. Remove the mating end of connector and attach dispenser's connector to a Bag In a Box and dispense several cups to prime the concentrate line or until consistency of the product is correct.

